

SEP 13 2023

State of Texas  
County of Panola

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY B. Davis DEPUTY

On this 1<sup>st</sup> day of August 2023, the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

Rodger McLane	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator, and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

**PRAYER:** Mr. Butch Marsalis gave the prayer.

**OPEN MEETING:**

1. **CITIZEN COMMENTS:**

Keri Vance, Executive Director of the Panola County Chamber of Commerce, announced upcoming events in the County.

Melissa Parker, a County resident, requested an exemption to the current burn ban.

2. **COMMISSIONER'S REPORTS:**

There were no Commissioner's Reports.

3. **COUNTY JUDGE'S REPORT:**

County Judge Rodger McLane expressed appreciation to Commissioner Billy Alexander for presiding over the last session of Commissioners' Court during his absence.

4. **CONSENT ITEMS:**

**PERSONNEL**

- a. To record the resignation of Kirstyn Jacks as Floating Secretary with Panola County effective August 4, 2023 at 5:00 PM.
- b. To record the separation of employment for Rix Wells as Temporary Operator with the Panola County Road and Bridge Department, Precinct #1 effective July 13, 2023 at 5:00 PM.
- c. To record the separation of employment for Mickell Lee as a temporary Operator with the Panola County Road and Bridge Department, Precinct #1 effective July 13, 2023 at 5:00 PM.
- d. To record the appointment of William McPherson as a Reserve Deputy Sheriff with the Panola County Sheriff's Department effective July 15, 2023.

#### **ROAD & BRIDGE**

- a. To accept and record a donation of material (oil sand, equipment and labor) valued at \$35,485.30 from Rockcliff Energy Management, LLC for use by the Panola County Road and Bridge Department, Precinct #3 on County Road #337.
- b. To accept and record a donation of material (oil sand, equipment and labor) valued at \$21,272.00 from Rockcliff Energy Management, LLC for use by the Panola County Road and Bridge Department, Precinct #3 on County Road #328.
- c. To accept and record a donation of \$5,876.03 from Eastern Energy Services, Inc. for use by the Panola County Road and Bridge Department, Precinct #1 on County Road #163.
- d. To approve and record a request by Capco Contractors to place a 36" line within the right-of-way of Panola County Road #301.

#### **MISCELLANEOUS**

- a. To approve minutes of Commissioners' Court meetings held during the month of July 2023.
- b. To approve and record 2023 Budget Amendment No. 10.
- c. To authorize the County Auditor to advertise for sealed bids for the purchase of one (1) ¾ ton crew cab for the Panola County Fire Marshal/Emergency Management. Bid specifications are available in the County Judge's Office, 110 S.

Sycamore, Room 216-A, Carthage, Texas. Bids will be opened August 29, 2023 at 9:00 AM (tabled from July 18, 2023 court session).

- d. To record Holly Gibbs, Tax Assessor-Collector Continuing Education Transcript for reporting period March 1, 2022 through February 28, 2023 and to record Maintenance Transcript for reporting period January 1, 2022 through December 31, 2022.
- e. To authorize the County Auditor to advertise for sealed bids for the purchase of Panola County scrap piles. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened August 29, 2023 at 9:00 AM.

#### REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): PCSD Jail Administrator Tina McMullen; PCSD Assistant Jail Administrator Tabitha Martinez; PCSD Criminal Investigator Lieutenant James Ferris; PCSD Reserve Deputy David Johnson; PCSD Criminal Investigator Joshua Nagle; Panola County Treasurer Joni Reed; and Panola County Extension Agent Lee Dudley.

Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to approve the Consent Items, with a correction to Miscellaneous item "e" to read, "To authorize the County Auditor to advertise for sealed bids for Panola County scrap piles". The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- 5. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE PAYMENT REGISTER ATTACHED.
- 6. Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
- 7. Following discussion, Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to table any action on the Revised Broadband

Study and Action Plan for Panola County until the August 15, 2023 session of Commissioners' Court. The motion carried unanimously.

8. Commissioner Craig A. Lawless moved and Commissioner Billy Alexander seconded the motion to approve a preliminary plat for the River Estates Subdivision – Lots #1-6, to be located in the Reuben Collins Survey, A-134, Panola County, Texas (tabled from the July 18, 2023 court session). The motion carried unanimously. **OVERSIZED PRELIMINARY MAP AVAILABLE IN COUNTY CLERK'S OFFICE.**
9. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to receive the No New Revenue Tax Rate, Voters Approved Tax Rate and De Minimis Tax Rate Schedule from Tax Assessor-Collector Holly Gibbs. The motion carried unanimously. **SEE SCHEDULE ATTACHED.**
10. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to set the Panola County Budget Hearing for Fiscal Year 2023 on August 15, 2023 at 9:00 AM; to set the adoption of the Fiscal Year 2024 Budget on August 15, 2023 at the conclusion of the budget hearing and to authorize the publication of same in accordance with the requirements of laws and regulations applicable thereto (Local Government Code, Section 111.007). The motion carried unanimously. **SEE NOTICE ATTACHED.**
11. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to authorize the County Judge to publish Notice of Meeting to Vote on Tax Rate. The motion carried unanimously.
12. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to authorize the County Judge to publish Proposed Salaries and Allowances of Panola County Elected Officials as set out in the Proposed Budget for Fiscal Year 2024 and to set the adoption of such salaries on August 15, 2023 after adoption of the Budget for Fiscal Year 2024 in accordance with the requirements of laws and regulations applicable thereto (Local Government Code, Section 152.013). The motion passed unanimously.
13. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve an Order of Special Election for November 7, 2023. The motion carried unanimously. **SEE ORDER ATTACHED.**
14. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve and record Texas Association of Counties – County Choice Final Plan Selection Form – Choice 700 medical/health insurance benefits and renewal rates for Panola County elected officials and employees for the period December 1, 2023 to November 30, 2024; and to authorize any surplus distribution deposited to the Retiree Health Trust Fund. The motion passed unanimously. **SEE RENEWAL NOTICE ATTACHED.**

15. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to declare a scrap pile located at Panola County Road and Bridge, Precinct #4 pit as surplus. The motion carried unanimously. SEE REQUEST ATTACHED.
16. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to approve a quote from United Ag and Turf (Sourcewell member #93202) for the purchase of a John Deere 6110M cab tractor and John Deere 620R standard farm loader for use by the Panola County Road and Bridge Department, Precinct #1 . The motion carried unanimously. SEE QUOTE ATTACHED.
17. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a quote from United Ag and Turf (Sourcewell member #93202) for the purchase of a John Deere 6110M cab tractor and John Deere 620R standard farm loader for use by the Panola County Road and Bridge Department, Precinct #4 . The motion carried unanimously. SEE QUOTE ATTACHED.
18. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to adopt Order #2023-06 prohibiting outdoor burning in Panola County. The motion carried unanimously. SEE ORDER ATTACHED.
19. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve a quote from ET Tower to remove the tower and all materials from rooftop for Panola County. The motion carried unanimously. SEE QUOTE ATTACHED.

The meeting adjourned at 9:27 AM.

Dated this 1<sup>st</sup> day of August 2023.

*Rodger G. McLane*

SEP 12 2023

Rodger G. McLane, County Judge

Date

State of Texas  
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners' Court's authorized proceedings for August 1, 2023.

*Bobbie Davis*

9/12/23

Bobbie Davis, County Clerk

Date

